



Touchstone Family Association

Strengthening Family • Building Community

JOB POSTING

Clinical Counsellor

English & Mandarin Speaking

(regular full time)

Touchstone Family Association provides counselling and emotional support services to residents of Richmond and surrounding communities. We are a community based, social services agency committed to our vision of supporting strong, self-reliant families, youth and children.

We are currently recruiting for a full time, Clinical Counsellor with English and Mandarin language speaking skills. This position offers an excellent benefits package, flexible work schedule including a 4-day work week, 3 weeks of vacation and a competitive salary. The Clinical Counsellor provides clinical counselling after assessing client's social, psychological, emotional and/or behavioral issues and by developing therapeutic programs and interventions.

Key duties and Responsibilities:

- Excellent written and oral communication skills.
- Excellent time management and organizational skills.
- Will cooperate with a team approach, to implement program goals and direction.
- Will comply with all policies and procedures of the program.
- Maintains a working knowledge of all pertinent legislation.
- Will represent the program/agency in a positive and professional manner in the community.
- Identifies/assesses and monitors client's needs in conjunction with caregivers and/or other service providers.
- Interviews clients to gather case history information. Assesses profound social, psychological, emotional and/or behavioural issues affecting clients. Identifies core areas of concern to be addressed by clinical counseling.
- Carry a full case-load, as directed.
- Develops and implements counselling intervention strategies that assist clients in determining goals and outcomes and the means of attaining them; plans, prepares and conducts individual, family, and group counselling sessions according to client need.
- Provides follow-up support to clients after the end of therapy treatment/ Monitors and evaluates clients functioning and interaction with family and friends and in the community. Advises other professionals involved with client's case where further evaluation or more intensive treatment is required.
- Formulates and facilitates support groups in program areas for clients and/or their families as required.
- Resolves identified problems and moves client toward defined outcomes; evaluates the effectiveness of treatment plan; provides suggestions to modify when necessary.

- Participates in supervision by evaluating current work with the program director and clinical supervisor; discusses and evaluates work by referring to case notes, providing videotaping of sessions.
- Provides support and mentoring to clients while in the program; provides life skills training by developing client skill-levels to deal with tasks of daily living.
- Provides required reports on clients' behaviour and progress. Maintains clinical records indicating the nature and duration of treatment.
- Prepares and maintains statistics as required; ensures that all required documentation is complete.
- Is knowledgeable of community resources that will meet or enhance client's needs; will establish and provide liaison education and advocacy with and to other professionals, other agencies and communities and maintain positive working relationships.
- Will attend and actively participate in staff meetings and agency training.
- Performs other related duties as required.

Qualifications:

- Masters' degree in Counselling Psychology or a related field.
- Preference will be given to individuals that have experience in Family Counselling.
- Valid Class 5 BC drivers' license
- Satisfactory security clearance.
- Current First Aid and CPR certificates.
- Must be fluent in English and Mandarin. Cantonese is an asset.

Additional Information:

This position is required to work in an intense environment often dealing with clients in emotional distress. An ability to manage this consistently is an ongoing expectation. Persons in this position are expected to provide outreach and work in non-traditional settings.

Hours of Work:

Available to work a combination of day, evening and weekend hours on a client-directed basis. The schedule is based on a 35 - hour workweek.

Salary and Benefits:

According to Touchstone Family Association Collective Agreement
Starting Wage: \$41.78 / hour based on 35-hour work week.

To apply please send resume and cover letter to Dave Cooper, Director of Services at dcooper@touchfam.ca